

# K&S Chiropractic

## PLEASE READ AND SIGN THE FOLLOWING:

### OFFICE POLICY

Since every insurance plan has its own special requirements, it is impossible for us to be familiar with each and every plan. Therefore, we must look to you, the patient, to assume the responsibility of knowing what your insurance coverage is. In the last analysis, the patient is always responsible for payment for any services rendered. We will, of course, be happy to complete all of the necessary forms and to submit to your insurance company, claims for you and whatever documentation they require. However, this is done strictly as a service for you.

We provide the best services that we are capable of providing and expect that payment for those services be made as promptly as possible. It is important, therefore, for you to become an informed consumer relative to your insurance coverage.

If your insurance company requires pre-certification or pre-authorization for any services, it is your responsibility to obtain the authorization and to notify both the front desk and the doctor. We will do our best to try and keep you up to date with any certifications or authorizations. However, ultimately it is your responsibility.

Patient acknowledges that he/she is responsible for payment of all charges due for all services rendered by K & S Chiropractic. In the event that patient's account is referred to an attorney for collection, the patient shall be responsible for all costs associated with such collection efforts, including reasonable attorney fees and court costs. Additionally, the patient shall be responsible for pre-judgment interest in the amount of 10% per annum on any balances that have not been paid within thirty (30) days of billing.

Please contact us if you have any questions about pre-certification or about your statement in general, and please always feel free to discuss your concerns directly with your doctor. We are here for you, and it is our pleasure to be of service to you.

Though chiropractic adjustments and treatments are usually beneficial and seldom cause any problem, I am informed and understand that there are some risks to treatment. Risks include, but are not limited to, fractures, disc injuries, strokes, dislocations, and sprains.

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Signature of Patient

Date

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Signature of Witness

Date